

# Reflection Worksheet

## For Data Access Committee Members

**Instructions:** Use this worksheet to capture your reflections during or after the discussion. You can complete it individually or as a group.

Afterward, hold onto this worksheet to help you remember your key takeaways and support accountability in your oversight work.

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1. On a scale of 1–5, how relevant is this exercise to your job? (Group members may give different ratings.)

(Not at all)  1  2  3  4  5 (Highly relevant)

Why did you give this rating?

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2. How familiar were you with these topics before today?

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3. Does this connect with any practices you, your team, or organization already do?

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4. Did this exercise offer you any new perspectives?

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5. Did you encounter anything you disagreed with?

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6. Was anything unclear or confusing?

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7. Can you envision a use for this exercise (or parts of it) in your current or future work?

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8. How might this exercise influence how you evaluate a data or resource access request?

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9. Are there any questions here you might consider incorporating into application or review materials for researchers?

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10. Are there any elements here you might use in a review meeting or deliberation?

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11. What is one key takeaway or action you can apply in your oversight work?

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12. Use the remaining space to finish any responses from the earlier questions or to answer any exercise-specific prompts.