

Reflection Worksheet

For Data Access Committee Members

Instructions: Use this worksheet to capture your reflections during or after the discussion. You can complete it individually or as a group.

Afterward, hold onto this worksheet to help you remember your key takeaways and support accountability in your oversight work.

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1. On a scale of 1–5, how relevant is this exercise to your job? (Group members may give different ratings.)

(Not at all) ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 (Highly relevant)

Why did you give this rating?

2. How familiar were you with these topics before today?

3. Does this connect with any practices you, your team, or organization already do?

4. Did this exercise offer you any new perspectives?

5. Did you encounter anything you disagreed with?

6. Was anything unclear or confusing?

7. Can you envision a use for this exercise (or parts of it) in your current or future work?

8. How might this exercise influence how you evaluate a data or resource access request?

9. Are there any questions here you might consider incorporating into application or review materials for researchers?

10. Are there any elements here you might use in a review meeting or deliberation?

11. What is one key takeaway or action you can apply in your oversight work?

12. Use the remaining space to finish any responses from the earlier questions or to answer any exercise-specific prompts.

[illegible]